SHRS
Program/Activities Proposal Form

1. Please list your name, email, and department. Click or tap here to enter text.

2. Tell us about your program. Click or tap here to enter text.

3. Which Community Engagement Center would you like to host your program?

☐ Homewood
☐ Hill District – Please email the director, Kelly Protho, klp139@pitt.edu

4. If you selected Homewood, what SHRS Wellness Pavilion space(s) are you requesting?

Check all that apply.

☐ Multipurpose Space
☐ Demonstration Kitchen (must be ServSafe certified)
☐ Consultation Room A
☐ Consultation Room B
☐ Consultation Room C

5. Is the event reoccurring? Choose an item.

6. Please list every date and time you are looking to reserve the space. Click or tap here to enter text.

7. What are the goals and learning outcomes of your program? Click or tap here to enter text.

8. How will your program benefit the community? Click or tap here to enter text.
9. Who is the target audience? Select all that apply.

☐ Older adults (60 and above)
☐ Adults (18+)
☐ Teens (13-18)
☐ Children & Youth (6-12)
☐ All ages

10. Are you collaborating with another Pitt department or community organization? If yes, what Pitt department or community organization are you collaborating with?

Click or tap here to enter text.

11. If you are requesting use of the Demonstration Kitchen, is anyone in your group ServSafe certified? Someone in your group must be ServSafe certified. Choose an item.

12. Please provide their ServSafe certificate number and date of expiration here. Click or tap here to enter text.

13. If no, are you willing to have a Pitt Nutrition student who is ServSafe certified at your event? Choose an item.

14. If you are requesting use of the Demonstration Kitchen, what activity are you using the Kitchen for? Please provide the detailed activity plan and recipe(s). Click or tap here to enter text.

Thank you for filling out the Program/Activities Proposal Form! Please send completed form to the SHRS Wellness Pavilion Program Coordinator, Samantha Mozden, sem339@pitt.edu.